





## Spring/Summer Inspection Guidelines (FRONT)

	 <p>If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded.</p> <p>Accept</p>	 <p>Mark "S" for stain or the reason such as holes or worn. Place all rejected items in a bag, write the consignor number on bag, and add to Return to consignor/ RTC bin. <b>NOTE:</b> If there is a black circle for donate, you can place those items that are rejected in the donate bin.</p> <p>Reject</p>
Shoes (newborn to Big kid's size 7)	<ul style="list-style-type: none"> <li>Clean with minimal to no wear</li> <li>Sneakers, sandals, flip flops, water shoes, open toe shoes, dress shoes, slippers and booties (<i>limit of 10</i>)</li> <li>Dance/Cleats (<i>not counted towards limited</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Dirty or excessive wear</li> <li>Boots - Do not write on the tag, tag can be used for next sale</li> <li>High heels/adult looking shoes</li> </ul>
Clothing/Coats/ Dance Wear – Guidelines apply to all below  (Newborn to kid's size 14/16 - <b>no longer accept juniors</b> )	<ul style="list-style-type: none"> <li>No stains - double check that the "stain" isn't part of the design</li> <li>No holes or damage</li> <li>No pet hair or smell of smoke</li> <li>1-2 like items per hanger (unless 3-piece set)</li> <li>Limits - 100 hanger items of which 40 can be NB-18 months and 15 can be maternity.</li> <li>Coats and Dance wear (<i>no limit</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Adult sizes or brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3-piece set)</li> <li>Any stains, holes, or damage such as missing buttons or broken zippers</li> <li>Anything that appears to be outdated, have excessive pet hair or smoke smell</li> <li><b>Any incorrect tag gun markings that could leave holes</b></li> </ul>
Costumes	<ul style="list-style-type: none"> <li>All pieces included; minimal wear (<i>no limit</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Missing pieces; significant wear</li> </ul>
Onesies	<ul style="list-style-type: none"> <li><b>All sizes bagged</b> (<i>no limit</i>)</li> <li>All kinds allowed and in bag unless part of a set. These can be sold in singles or in groupings.</li> </ul>	<ul style="list-style-type: none"> <li>Any stains, holes, or damage</li> <li><b>If grouped and 1 onesie stained, the entire bag is rejected</b></li> </ul>
Shirts/tops	<ul style="list-style-type: none"> <li>Short sleeve/Spring color long sleeve button up</li> <li>Spring/Summer sports team's shirt/jersey</li> <li>Light weight/zip up hoodies with no drawstrings</li> <li>Holiday exceptions for Spring</li> </ul>	<ul style="list-style-type: none"> <li>Long sleeve that are fall colors - Do not write on the tag, tag can be used for next sale</li> </ul>
Pants/Bottoms	<ul style="list-style-type: none"> <li>Jeans accepted at both sales – some jeans have tears for style</li> <li>Shorts or cropped pants only</li> <li>Leggings</li> <li>Dress pants/Khaki pants</li> </ul>	<ul style="list-style-type: none"> <li>Lula Roe will only be accepted in kid's sizes.</li> </ul>
PJs/Sleepers/ Robes	<ul style="list-style-type: none"> <li><b>Sleepers size 0-18 months in a bag</b> (<i>no limit</i>)</li> <li>24 months and up are hung (<i>count towards limit</i>)</li> <li>Short sleeve tops with long pants/shorts</li> <li>3 piece pajama set with pants and shorts</li> </ul>	<ul style="list-style-type: none"> <li>Long sleeve pajamas with long pants - Do not write on the tag, tag can be used for next sale</li> </ul>
Formal Wear	<ul style="list-style-type: none"> <li>Pageant wear, communion dresses, flower girl dresses, tuxedos, and suits</li> </ul>	
Maternity	<ul style="list-style-type: none"> <li>All seasons accepted (<i>15 hanger limit</i>)</li> <li>New and Gently Used/Clean Bra pads</li> </ul>	<ul style="list-style-type: none"> <li>Lula Roe is not considered maternity and it should be rejected</li> <li>Dirty Bra pads</li> </ul>
Undergarments	<ul style="list-style-type: none"> <li>Underwear/Bras if new in package</li> <li>Undershirts</li> </ul>	<ul style="list-style-type: none"> <li>Underwear/Bras if NOT new in package</li> </ul>
<b>If you are finding more than 10 rejected items, please see Tina to talk to consignor.</b>		

## Fall/Winter Inspection Guidelines

	 <p>If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded.</p> <p>Accept</p>	 <p>Reject</p> <p>Mark "S" for stain or the reason such as holes or worn. Place all rejected items in a bag, write the consignor number on bag, and add to Return to consignor/ RTC bin. <b>NOTE:</b> If there is a black circle for donate, you can place those items that are rejected in the donate bin.</p>
Shoes (newborn to Big kid's size 7)	<ul style="list-style-type: none"> <li>Clean with minimal to no wear.</li> <li>Sneakers, boots, dress shoes, slippers, and booties.</li> <li>Dance/Cleats (not counted towards limited)</li> </ul>	<ul style="list-style-type: none"> <li>Dirty or excessive wear</li> <li>Summer shoes (sandals, flip flops, water shoes, open toes shoes) - Do not write on the tag, tag can be used for next sale</li> <li>High heels/adult looking shoes</li> </ul>
Clothing/Coats/ Dance Wear – Guidelines apply to all below  (Newborn to kid's size 14/16 - <b>no longer accept juniors</b> )	<ul style="list-style-type: none"> <li>No stains - double check that the "stain" isn't part of the design</li> <li>No holes or damage</li> <li>No pet hair or smell of smoke</li> <li>1-2 like items per hanger (unless 3-piece set)</li> <li>2 shirts or 2 pants per hanger</li> <li>Limits - 100 hanger items of which 40 can be NB-18 months and 15 can be maternity.</li> <li>Coats and Dance wear (no limit)</li> </ul>	<ul style="list-style-type: none"> <li>Adult sizes or Brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3-piece set)</li> <li>Any stains, holes, or damage such as missing buttons or broken zippers</li> <li>Anything that appears to be outdated, have excessive pet hair or smoke smell</li> <li><b>Any incorrect tag gun markings that could leave holes</b></li> </ul>
Costumes	<ul style="list-style-type: none"> <li>All pieces included; minimal wear (no limit)</li> </ul>	<ul style="list-style-type: none"> <li>Missing pieces; significant wear</li> </ul>
Onesies	<ul style="list-style-type: none"> <li><b>All sizes bagged</b> (no limit)</li> <li>All kinds allowed and in bag unless part of a set. These can be sold in singles or in groupings.</li> </ul>	<ul style="list-style-type: none"> <li>Any stains, holes, or damage</li> <li><b>If grouped and 1 onesie stained, the entire bag is rejected</b></li> </ul>
Shirts/tops	<ul style="list-style-type: none"> <li>Long sleeve only</li> <li>Short sleeve exception: Polos; Holiday shirt (Halloween, Christmas, Valentines and St Patrick's Day) or Fall/Winter sports team's shirt/jersey</li> </ul>	<ul style="list-style-type: none"> <li>Short sleeve - Do not write on the tag, tag can be used for next sale</li> </ul>
Pants/Bottoms	<ul style="list-style-type: none"> <li>Jeans accepted at both sales – some jeans have tears for style</li> <li>Long Pants</li> </ul>	<ul style="list-style-type: none"> <li>Shorts/Cropped Pants - Do not write on the tag, tag can be used for next sale</li> <li>Lula Roe will only be accepted in kid's sizes</li> </ul>
PJs/Sleepers/ Robes	<ul style="list-style-type: none"> <li><b>Sleepers size 0-18 months in a bag</b> (no limit)</li> <li>24 months and up are hung (count towards limit)</li> <li>Long sleeve tops with long pants</li> <li>Short sleeve tops with long pants</li> <li>3 piece pajama set with pants and shorts</li> </ul>	<ul style="list-style-type: none"> <li>2-piece short sleeve and shorts</li> </ul>
Formal Wear	<ul style="list-style-type: none"> <li>Pageant wear, communion dresses, flower girl dresses, tuxedos, and suits</li> </ul>	
Maternity	<ul style="list-style-type: none"> <li>All seasons accepted (15 hanger limit)</li> <li>New and Gently Used/Clean Bra pads</li> </ul>	<ul style="list-style-type: none"> <li>Lula Roe is not considered maternity and it should be rejected</li> <li>Dirty Bra pads</li> </ul>
Undergarments	<ul style="list-style-type: none"> <li>Underwear/Bras if new in package</li> <li>Undershirts</li> </ul>	<ul style="list-style-type: none"> <li>Underwear/Bras if NOT new in package</li> </ul>

**If you are finding more than 10 rejected items, please see Tina to talk to consignor.**

TAGGING GUN GUIDELINES

**Use a tagging gun in the manufacturer's tag or in a seam only!**



- Accept – Any item that is tagged using a tagging gun in the seam or in the manufacturer's tag.
- Reject – Any item that is not tagged using a tagging gun in the seam or in the manufacturer's tag. Refer to **Inspection area volunteer** or **Sonia** if you are finding this.

DVD / CD / Video Game Inspection Guidelines

**Accept:**

- DVD / CD/ Video game disc must be an original
- DVD / CD/ Video game disc must match the case and the tag

**Reject:**

- DVD / CD/ Video games that are counterfeit or non-original (copies)
- DVD / CD/ Video game disc does not match the case

TOYS / GAMES / PUZZLES Inspection Guidelines

**Reject:**

- No Batteries or Corroded Batteries
- Missing pieces or parts
- Stuffed animals (unless animated)