**Spring/Summer Inspection Guidelines (FRONT)**

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|  |  | If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded. |   | With a red sharpie mark “S” for stain or you can write the reason such as holes or worn. Place all rejected items in a bag, write the consignor number and place the bag in the Return to consignor/ RTC bin. **NOTE**: If there is a black circle for donate, you can place those items that are rejected in the donate bin. |
| Shoes | * Clean with minimal to no wear
* Sneakers, sandals, flip flops, water shoes, open toe shoes, dress shoes, slippers and booties
 | * Dirty or excessive wear
* Boots - Do not write on the tag, tag can be used for next sale
* High heels/adult looking shoes
 |
| Costumes | * All pieces included; minimal wear
 | * Missing pieces; significant wear
 |
| Clothing/Coats/(applies to all below) | * newborn to kid’s size 14/16 (no longer accept juniors)
* no stains - double check that the “stain” isn’t part of the design
* no holes or damage
* no pet hair or smell of smoke
* 1-2 like items per hanger (unless 3 piece set)
 | * Adult sizes or Brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3 piece set)
* Any stains, holes, or damage such as missing buttons or broken zippers
* Anything that appears to be outdated, have excessive pet hair or smoke smell
* **Any incorrect tag gun markings that could leave holes**
 |
| Onesies | * All kinds allowed and in bag unless part of a set
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| Shirts/tops | * Short sleeve/Spring color long sleeve button up
* Spring/Summer sports team’s shirt/jersey
* Light weight/zip up hoodies with no drawstrings
* (Any holiday exceptions for spring)
 | * Long sleeve that are fall colors - Do not write on the tag, tag can be used for next sale
 |
| Pants/Bottoms | * Jeans accepted at both sales – some jeans have tears for style
* Shorts or cropped pants only
* Leggings
* Dress pants/Khaki pants
 | * Lula Roe will only be accepted in kids sizes
 |
| PJs/Sleepers/Robes | * **Sleepers size 0-18 months in a bag**/all other sizes hung
* Short sleeved tops with long pants/shorts
* 3 pieces pajama set with pants and shorts
 | * Long sleeve pajamas with long pants - Do not write on the tag, tag can be used for next sale
 |
| Formal Wear | * Pageant wear, communion dresses, flower girl dresses, tuxedos, and suits
 |  |
| Maternity | * All seasons accepted
 | * Lula Roe is not considered maternity and it should be rejected
 |
| Undergarments | * Underwear if new in package
* Undershirts
 | * Underwear if NOT new in package
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| **If you are finding more than 10 rejected items, please see Inspection area volunteer to talk to consignor.** |

**Fall/Winter Inspection Guidelines**

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|  |  | If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded. |   | With a red sharpie mark “S” for stain or you can write the reason such as holes or worn. Place all rejected items in a bag, write the consignor number and place the bag in the Return to consignor/ RTC bin. **NOTE**: If there is a black circle for donate, you can place those items that are rejected in the donate bin. |
| Shoes | * Clean with minimal to no wear.
* Sneakers, boots, dress shoes, slippers and booties
 | * Dirty or excessive wear
* Summer shoes (sandals, flip flops, water shoes, open toes shoes) - Do not write on the tag, tag can be used for next sale
* High heels/adult looking shoes
 |
| Costumes | * All pieces included; minimal wear
 | * Missing pieces; significant wear
 |
| Clothing/Coats/ (applies to all below) | * newborn to kid’s size 14/16 (no longer accept juniors)
* no stains - double check that the “stain” isn’t part of the design
* no holes or damage
* no pet hair or smell of smoke
* 1-2 like items per hanger (unless 3-piece set)
* 2 shirts or 2 pants per hanger
 | * Adult sizes or Brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3-piece set)
* Any stains, holes, or damage such as missing buttons or broken zippers
* Anything that appears to be outdated, have excessive pet hair or smoke smell
* **Any incorrect tag gun markings that could leave holes**
 |
| Onesies | * All kinds allowed and in bag unless part of a set
 | * Any stains, holes, or damage
 |
| Shirts/tops | * Long sleeve only
* Short sleeve exception: Polos; Holiday shirt (Halloween, Christmas, Valentines and St Patrick’s Day) or Fall/Winter sports team’s shirt/jersey
 | * Short sleeve - Do not write on the tag, tag can be used for next sale
 |
| Pants/Bottoms | * Jeans accepted at both sales – some jeans have tears for style
* Long Pants
 | * Shorts/Cropped Pants - Do not write on the tag, tag can be used for next sale
* Lula Roe will only be accepted in kid’s sizes
 |
| PJs/Sleepers/Robes | * **Sleepers size 0-18 months in a bag**/all other sizes hung
* Short sleeved tops with long pants
* 3 pieces pajama set with pants and shorts
 | * 2-piece short sleeve and shorts
 |
| Formal Wear | * infant sizes to juniors
* pageant wear, communion dresses, flower girl dresses, tuxedos, and suits
 |  |
| Maternity | * All seasons accepted
 | * Lula Roe is not considered maternity and it should be rejected
 |
| Undergarments | * Underwear if new in package
* Undershirts
 | * Underwear if NOT new in package
 |
| **If you are finding more than 10 rejected items, please see Inspection area volunteer to talk to consignor.** |

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| TAGGING GUN GUIDELINES Related image | * Accept – Any item that is tagged using a tagging gun in the seam or in the manufacturer’s tag.
* Reject – Any item that is not tagged using a tagging gun in the seam or in the manufacturer’s tag. Refer to **Inspection area volunteer** or **Sonia** if you are finding this.
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| DVD / CD / Video Game Inspection Guidelines | **Accept:*** DVD / CD/ Video game disc must be an original
* DVD / CD/ Video game disc must match the case and the tag

**Reject:*** DVD / CD/ Video games that are counterfeit or non-original (copies)
* DVD / CD/ Video game disc does not match the case
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| TOYS / GAMES / PUZZLES Inspection Guidelines | **Reject:*** No Batteries or Corroded Batteries
* Missing pieces or parts
* Stuffed animals (unless animated)
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