**Spring/Summer Inspection Guidelines (FRONT)**

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|  |  | If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded. |  | With a red sharpie mark “S” for stain or you can write the reason such as holes or worn. Place all rejected items in a bag, write the consignor number and place the bag in the Return to consignor/ RTC bin. **NOTE**: If there is a black circle for donate, you can place those items that are rejected in the donate bin. |
| Shoes | * Clean with minimal to no wear * Sneakers, sandals, flip flops, water shoes, open toe shoes, dress shoes, slippers and booties | | * Dirty or excessive wear * Boots - Do not write on the tag, tag can be used for next sale * High heels/adult looking shoes | |
| Costumes | * All pieces included; minimal wear | | * Missing pieces; significant wear | |
| Clothing/Coats/  (applies to all below) | * newborn to kid’s size 14/16 (no longer accept juniors) * no stains - double check that the “stain” isn’t part of the design * no holes or damage * no pet hair or smell of smoke * 1-2 like items per hanger (unless 3 piece set) | | * Adult sizes or Brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3 piece set) * Any stains, holes, or damage such as missing buttons or broken zippers * Anything that appears to be outdated, have excessive pet hair or smoke smell * **Any incorrect tag gun markings that could leave holes** | |
| Onesies | * All kinds allowed and in bag unless part of a set | |  | |
| Shirts/tops | * Short sleeve/Spring color long sleeve button up * Spring/Summer sports team’s shirt/jersey * Light weight/zip up hoodies with no drawstrings * (Any holiday exceptions for spring) | | * Long sleeve that are fall colors - Do not write on the tag, tag can be used for next sale | |
| Pants/Bottoms | * Jeans accepted at both sales – some jeans have tears for style * Shorts or cropped pants only * Leggings * Dress pants/Khaki pants | | * Lula Roe will only be accepted in kids sizes | |
| PJs/Sleepers/  Robes | * **Sleepers size 0-18 months in a bag**/all other sizes hung * Short sleeved tops with long pants/shorts * 3 pieces pajama set with pants and shorts | | * Long sleeve pajamas with long pants - Do not write on the tag, tag can be used for next sale | |
| Formal Wear | * Pageant wear, communion dresses, flower girl dresses, tuxedos, and suits | |  | |
| Maternity | * All seasons accepted | | * Lula Roe is not considered maternity and it should be rejected | |
| Undergarments | * Underwear if new in package * Undershirts | | * Underwear if NOT new in package | |
| **If you are finding more than 10 rejected items, please see Inspection area volunteer to talk to consignor.** | | | | |

**Fall/Winter Inspection Guidelines**

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|  |  | If the consignor rubber bands sizes together, please return the bins with the sizes rubber banded. |  | With a red sharpie mark “S” for stain or you can write the reason such as holes or worn. Place all rejected items in a bag, write the consignor number and place the bag in the Return to consignor/ RTC bin. **NOTE**: If there is a black circle for donate, you can place those items that are rejected in the donate bin. |
| Shoes | * Clean with minimal to no wear. * Sneakers, boots, dress shoes, slippers and booties | | * Dirty or excessive wear * Summer shoes (sandals, flip flops, water shoes, open toes shoes) - Do not write on the tag, tag can be used for next sale * High heels/adult looking shoes | |
| Costumes | * All pieces included; minimal wear | | * Missing pieces; significant wear | |
| Clothing/Coats/  (applies to all below) | * newborn to kid’s size 14/16 (no longer accept juniors) * no stains - double check that the “stain” isn’t part of the design * no holes or damage * no pet hair or smell of smoke * 1-2 like items per hanger (unless 3-piece set) * 2 shirts or 2 pants per hanger | | * Adult sizes or Brands; Outfits that are mismatched or do not have the same size; more than 2 items per hanger (unless 3-piece set) * Any stains, holes, or damage such as missing buttons or broken zippers * Anything that appears to be outdated, have excessive pet hair or smoke smell * **Any incorrect tag gun markings that could leave holes** | |
| Onesies | * All kinds allowed and in bag unless part of a set | | * Any stains, holes, or damage | |
| Shirts/tops | * Long sleeve only * Short sleeve exception: Polos; Holiday shirt (Halloween, Christmas, Valentines and St Patrick’s Day) or Fall/Winter sports team’s shirt/jersey | | * Short sleeve - Do not write on the tag, tag can be used for next sale | |
| Pants/Bottoms | * Jeans accepted at both sales – some jeans have tears for style * Long Pants | | * Shorts/Cropped Pants - Do not write on the tag, tag can be used for next sale * Lula Roe will only be accepted in kid’s sizes | |
| PJs/Sleepers/  Robes | * **Sleepers size 0-18 months in a bag**/all other sizes hung * Short sleeved tops with long pants * 3 pieces pajama set with pants and shorts | | * 2-piece short sleeve and shorts | |
| Formal Wear | * infant sizes to juniors * pageant wear, communion dresses, flower girl dresses, tuxedos, and suits | |  | |
| Maternity | * All seasons accepted | | * Lula Roe is not considered maternity and it should be rejected | |
| Undergarments | * Underwear if new in package * Undershirts | | * Underwear if NOT new in package | |
| **If you are finding more than 10 rejected items, please see Inspection area volunteer to talk to consignor.** | | | | |

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| TAGGING GUN GUIDELINES  Related image | * Accept – Any item that is tagged using a tagging gun in the seam or in the manufacturer’s tag. * Reject – Any item that is not tagged using a tagging gun in the seam or in the manufacturer’s tag. Refer to **Inspection area volunteer** or **Sonia** if you are finding this. |
| DVD / CD / Video Game Inspection Guidelines | **Accept:**   * DVD / CD/ Video game disc must be an original * DVD / CD/ Video game disc must match the case and the tag   **Reject:**   * DVD / CD/ Video games that are counterfeit or non-original (copies) * DVD / CD/ Video game disc does not match the case |
| TOYS / GAMES / PUZZLES Inspection Guidelines | **Reject:**   * No Batteries or Corroded Batteries * Missing pieces or parts * Stuffed animals (unless animated) |